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Technology & IT Systems Advisor

Responsibilities: As part of the statewide VMEC Team and MEP National Network™, this full-time VMEC Advisor will provide internal technology and IT systems and support to VMEC staff, along with external assistance to VMEC manufacturing and selected other clients.

Internally, within VMEC will identify, recommend, and lead technology-focused and IT projects with a goal of continuously improving the efficiency and effectiveness of VMEC business systems, processes, technology utilization, IT functions, database functions, mobile applications, and the VMEC website. Will support technologies and IT policies and guidelines for active VMEC technologies, IT contracts, and relationships with external entities. Will provide ongoing VMEC staff training. Proficiency in Salesforce is required.

Externally, working with VMEC field staff, will advise and provide technical assistance to manufacturers and selected other entities, with an emphasis on IT and technology-enabled administrative and manufacturing improvements, plus cybersecurity assessments and guidance. This will require regular engagement with enterprises on-site to identify and advise them on IT and technology needs and opportunities that will yield positive top- and bottom-line impacts. Providing training on-site, remotely, and through public workshops and events will also be necessary. Occasional out-of-state travel required to deliver services and support other MEP National Network™ Centers and clients, as well as for professional development and meeting attendance.

Qualifications: A successful candidate will have a Bachelor's degree in Computer Science or Engineering or other appropriate technical disciplines. Required minimum 7 years of experience, or a combination of education and experience from which comparable knowledge and skills are acquired, in applied knowledge of computer systems, networks, operating systems; and with industrial experience implementing integrated business systems, digital technologies, and technical problem solving. Familiarity with Lean manufacturing and related best manufacturing practices desirable. Advanced project management, business, or engineering degree that provides cross-functional skills a plus. Proficiency in Salesforce required. Proficiency in Google and Microsoft Office 365 a plus. Must have access to a personal vehicle and be willing to travel extensively in Vermont and occasionally out-of-state.

Competitive Salary & Excellent Benefits.

Work Base Office Location: To be determined. May be home based.

To Apply: Submit a fully completed Employment Application available on the Vermont Technical College (VTC) website www.vtc.edu/meet-vermont-tech/work-vermont-tech



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